**Counselling Induction to CLCC**

Outline of the 2 day induction

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| Day 1 | Saturday 15th February 2025 | Carrs Lane Counselling Centre  09.30- 17.30 | **Introductions.** History of CLCC, Policies & Procedures, Health & Safety, tour of the centre. |
| Day 2 | Saturday 1st March 2025 | Carrs Lane Counselling Centre  9.30 -17.30 | First contact, paperwork, client assessments, contracting, PHQ&GAD, endings. |

**CLCC Probationary Outline**

The outline for the 12 weeks following completion of induction

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| Week 1 - 4 | No more than 1 client for 4 weeks |
| Week 4 - 8 | No more than 2 clients for 4 weeks |
| Week 9 – 12 | Supervisor to submit probationary counsellor report.  Once approved by counselling manager, counsellor will be upgrade to full volunteer status with up to 8 clients weekly. |

**Note:**

[1] CLCC Ltd provides Group Clinical Supervision lasting two hours each month (meeting the requirements of the British Association For Counselling) and all participants on induction are required to attend. Day and time of attendance at supervision will be dependent upon which group is allocated.

[2] In some circumstances the probationary period may be extended